## Gift Acceptance Policy

## General Gift Acceptance Policies

- 1. Boulder Mountain Fire Protection District (BMFPD) solicits and accepts gifts that are consistent with its mission and in accordance with regulations for a 170c1 governmental organization.
- 2. Donations will generally be accepted from individuals, corporations, foundations, government agencies, or other entities, without limitations.
- 3. In the course of its regular fundraising activities, BMFD will accept donations of money, real property, personal property, stock, and in-kind services.
  - a. Any gift of tangible or real property with an estimated value exceeding \$2,000 must be reviewed and approved by the Board of Directors. Appraisal costs are the responsibility of the donor.
  - b. Any potential gift of stock or securities will require notification and approval by the Board Chair prior to acceptance.
- 4. BMFPD will seek the advice of legal counsel in matters relating to acceptance of gifts when appropriate. Review by counsel is recommended for:
  - a. Gifts of securities that are subject to restrictions or buy-sell agreements.
  - b. Documents naming BMFPD as trustee or requiring BMFPD to act in any fiduciary capacity.
  - c. Gifts requiring BMFPD to assume financial or other obligations.
  - d. Transactions with potential conflicts of interest.
  - e. Gifts of property which may be subject to environmental or other regulatory restrictions.

## **Donor Rights**

- 1. Privacy: All information collected by BMFPD about donors, prospective donors, gifts or prospective gifts shall be kept confidential. BMFPD shall use such information only for district purposes and shall not disclose such information to third parties.
- 2. Information: The donor shall be updated with any changes to the mission or purpose of BMFPD and have access to public disclosures of finances, showing how contributions are utilized.

## Station 2 Campaign-Specific Policies

- 1. There will be no naming provided for gifts of any size.
- 2. Donors who contribute by December 31, 2021 and **do not** choose to remain anonymous will be listed in a public acknowledgement piece, installed in Station 2.
  - a. Any donor who wishes to remain anonymous will not be listed publicly.
  - b. Boulder Mountain Fire Protection District maintains full rights to remove any name at a future time. Reasons may include, but are not limited to, pledge non-fulfillment, conflicts of interest, or publicity concerns.

- 3. All gifts made to the Station 2 Campaign will be used for the construction, fees, and equipping of Station 2. No further restrictions will be allowed on any gifts.
- 4. Donation information, including amounts, will only be shared within the campaign team, staff and Board of Directors.
  - a. Anybody requiring additional anonymity should contact Chief Benson directly.