

**Boulder Mountain Fire Protection District  
Minutes of the Board of Directors Meeting  
Monday, April 13, 2026 @ 0900, Station 2**

**Call to Order:** 0901 hours by Bob Loveman

**BOD Attendees:** Bob Loveman (President), Rob Quinn (Vice President), Nick Molé (Treasurer), Katy Fassett (Secretary), Paul Domich, Matt Struzziero (Assistant Treasurer), Stasi York

**Excused Absent:**

**Other Attendees:** Chief Palamara

**Public Attendees:** None

**Meeting Minutes:** Katy Fassett moved that the minutes of the March 9, 2026 Seconded by Bob Loveman and approved, unanimous.

***Reports***

**Treasurer:** Nick Molé reported that there are issues with the chart of accounts that need to be corrected. Nick further reported that property tax receipts for the month were close to \$100,000, and we collected a significant amount of old account receivables with the open accounts receivable, balance down to \$685,000. The cash position is currently at \$300,000, and CSAFE is close to \$900,000. As more reimbursements come in, Nick will transfer additional cash into CSAFE. Seasonal crew started today, so payroll will increase, and larger property tax revenue will come in soon. Overall, we are in a good position going into the season.

Chief Palamara will direct his focus on cleaning up the chart of accounts and dispatch procedures as soon as the audit is completed.

**ERT:** The Mitigation Crew coordinator had a scheduling conflict and was unable to provide the mitigation report at the time of the meeting. Chief indicated that a written mitigation report will be sent to the full Board.

**Operations:** Chief provided an overview of the Goat Trail Fire - the 7<sup>th</sup> wildfire that the district has participated in in 2026. Overall, the response to the fire went exceptionally well. Bob Loveman added that Pine Brook Water was instrumental in helping with keep the tanks full to feed the fire hydrants used on the fire. Members of the rookie class participated on the fire under the supervision of full firefighters.

The after-action review revealed that clarification is needed on which agency (County, City of Boulder, or BMFPD) was the designated incident commander. Chief stated that he would like more clarity on reimbursements associated with contract services provided by BMFPD to the City, and on who has ultimate authority and responsibility for these fires, including when we have mutual aid and auto aid agreements with the City of Boulder and other agencies. Similar questions exist when incidents occur on federal land within the district.

Rob Quinn suggested reviewing the contract agreement we have with the City of Boulder regarding BMFPD responsibilities and financial liabilities for providing services in the Mount Sanitas area due to past issues. Matt Struzziero further recommended leveraging the City into providing additional ranger patrols to address illegal camping activity as part of our conversation with them about mutual aid. It was suggested that issues related to the mutual aid agreement be discussed with legal.

Chief reported that the rookie class has completed the Emergency Medical Responder certification, Exterior Structure Firefighting course (fundamental certifications for structural firefighting), the Wildland 130/190 certification class is upcoming, and that all 10 rookies are on the path to becoming full volunteers. The rookie training program process has been improved under the leadership of Julie Pitney, and software modules in FirstDue are being set up to track certifications. He also reported that engineering processes are being established to illustrate roles, responsibilities, and flow paths regarding engine certifications. Task books and state-recognized courses are all being documented and flagged for expirations and renewals. In addition, dispatch processes are being established to improve existing systems and identify new areas for expansion. More internal training, standardizations, and curriculum on how to seek reimbursements are in development.

Bob reported that Carolyn is working to organize the apparatus ownership titles and registrations and will report back on the progress. Chief will provide Bob with the combination to the safe where this information is stored in Station 1.

Starlink has been installed at Stations 1 and 2. Xfinity will be the primary provider, and Starlink will be the backup. Also, mini Starlinks are located on 4 apparatus. New backup batteries have been installed for both stations, along with backup computers. Exterior cameras have been installed at Station 2, and the Station 1 office remodel is almost complete. Chief reported that the next step is to look at an internet-based phone package to replace CenturyLink. Paul Domich recommended doing a coverage map to find blacked-out areas and to ensure that Starlink cell phone coverage from vehicles is adequate. Chief reported that his work with the Coaching Adviser has helped improve the cultural issues and that they will next focus on enhancing the leadership team.

Matt asked about the department's procurement of road LED signs to help with traffic. Chief responded that the Auxiliary was considering spending their money to replace some signs and would discuss it with them. Currently, he is working with them to organize documents and streamline communications and provisioning.

### ***Old Business***

**Wildfire Code Actions:** The WUI fire code has been adopted by BMFPD. Adoption of the 2025 International Fire Code will be temporarily paused until Boulder County has adopted its updated version of the code with local amendments.

**Long-Term Capital Plan:** Chief reported that he is putting together a committee to update the 2018 capital plan and will report back to the Board. He would like a representative from the Board, Mitigation, and Operations to be on the committee. Bob will put together a spreadsheet organizing all the apparatus.

**Website Administration:** Bob discussed the issue with everyone before the meeting, and it was determined that the Chief's team will manage the website, provide timely updates, and communicate with Paul.

**Bylaw Amendment:** Bob reported that he is reviewing the current Bylaws, and he and Katy Fassett will work on the project and report back to the Board.

**Update to Committees:** Matt will update the Board at the next meeting.

***New Business***

**Preparedness:** Paul suggested that the Board consider what additional measures, if any, could be taken to prepare for an upcoming high fire danger season. The Chief recommended that we ensure current capabilities and procedures are in proper order. Future consideration could include creating a map of all the private cisterns in the district. Rob also mentioned that we could revive our existing neighborhood evacuation events.

**Meeting Notices and Scheduling**

Next BOD meeting is at Station 1 on May 11, 2026, at 1600.

**Adjournment:** Matt Struzziero moved to adjourn the meeting at 1110 hours. Seconded by Bob Loveman and approved unanimously.

Respectfully submitted,  
Katy Fassett

Approved \_\_\_\_\_ Date \_\_\_\_\_