

**Boulder Mountain Fire Protection District
Minutes of the Board of Directors Meeting
Monday, January 13, 2024 @ 1600, Station 1**

Call to Order: 1607 hours by Bob Loveman

BOD Attendees: Bob Loveman (President), Katy Fassett (Secretary), Paul Domich, Rob Quinn, Matt Struzziero, Stasi York

Excused Absent: Nick Molé (Treasurer)

Other Attendees: Mike Palamara

Public Attendees: None

Meeting Minutes: Katy Fassett moved that the minutes of the December 9, 2024 meeting be approved. Seconded by Bob Loveman and approved; unanimous.

Reports

Treasurer:

Bob Loveman reported that due to the limited data for the December actual income statement, a complete financial report will be provided at the February board meeting. There is approximately \$300,000 in savings and \$150,000 in checking, and the pension committee is working to schedule a meeting in February to determine who gets pension credit for 2024. Charitable contributions for year-end 2024 for Operations, Mitigation ERT, and the Auxiliary totaled approximately \$80,000. Dispatch revenue for engines totaled \$98,500. Bob requested that Nick Molé provide the final December and January financial reports at the February meeting.

ERT Coordinator: Mike Palamara advised the board that payroll expenses may increase in the first quarter of 2025 due to truck 4333 and crew on the California fires. He also reported that two outstanding fire reimbursements are expected soon in the amount of \$160,000 and \$425,000. MIT's preliminary financials through the end of December show \$195,000 in black, net of capital expenditures. Mitigation's reported revenue excluding dispatch reimbursement revenue for the end of year 2024 was \$857,000.

Board Elections: Bob Loveman reported that election notifications announcements cannot proceed until we find a new designated election officer. Elections are scheduled in May, and the self-nomination deadline for the three Ward Director positions is February 28, 2025.

Old Business

Fire Chief Position: Paul Domich reported that the vacancy timeline is on schedule. The deadline to apply is February 3, 2025. All submissions will be reviewed by the personnel committee. Paul left the meeting at 5:08 p.m.

Salary Structure: Paul Domich requested that the board be provided with a list of pay bands and position descriptions for all BMFPD paid positions. Mike Palamara will have that information at the next meeting.

Outstanding Invoices: Matt Struzziero requested a history of all fire receivable invoices by submission dates and payment dates to analyze the average time it took them to pay the invoice. Mike Palamara will provide the information to Matt before the next board meeting. There was a brief discussion about requiring deposits from residents on all grant projects to help reduce cash flow issues and delays. The board concluded that such a policy may deter homeowners from doing mitigation work.

Cooperative Aid Agreements: Bob Loveman followed up on the department's progress on cooperative aid agreements with other agencies regarding our capital equipment planning. He encouraged Mike Palamara to organize a meeting between the boards and agencies to help facilitate the creation of a plan. Mike agreed to contact agencies to build a master truck inventories list including type and age.

Radios: Bob Loveman inquired about the radio grant program. Katy Fassett advised the board that it was last reported in the October 21, 2024 minutes that "Mike reported that the radio testing phase is ending. After testing, they will need to reprogram all the radios for the permanent switch." No update on subsequent grant request to fund remainder of new radios.

Bookkeeper: As a result of Marysue Huckabee's May 2025 resignation, the board will need to recruit a new bookkeeper.

2024-2025 Resolutions and Budget Process: Bob Loveman reported that the DOLA filing deadline is January 31st. He is preparing all the required filing documents. Budget Resolutions 3 and 4 have been created. Nick needs to prepare summarized budget and explanatory information so Bob can add the resolutions and upload combined report.

Meeting Notices and Scheduling

Next BOD meeting is at Station 2 on February 10, 2025, at 1600.

Adjournment: Matt Struzziero moved to adjourn the meeting at 1817 hours. Seconded by Rob Quinn and approved; unanimous.

Respectfully submitted,
Katy Fassett

Approved _____ Date _____