Boulder Mountain Fire Protection District
Minutes of the Board of Directors Meeting
Monday, December 8, 2025 @ 1600, Station 2

Call to Order: 1605 hours by Rob Quinn

BOD Attendees: Rob Quinn (Vice President), Nick Molé (Treasurer), Katy Fassett (Secretary), Matt Struzziero (Assistant Treasurer), Marcus Taekla, Stasi York

Excused Absent: Bob Loveman

Other Attendees: Chief Benson, Mike Palamara, Paul Domich (Personnel Committee)

Public Attendees: None

Meeting Minutes: Matt moved that the minutes of the November 10, 2025 meeting be approved. Seconded by Stasi and approved, unanimous.

Reports

Treasurer Report: Nick reported that October expenses required a transfer to checking from CSafe. To date, CSafe has a balance of $150,000 and he believes there is adequate liquidity moving forward.

ERT Coordinator: Mike reported that receivables from fire bills and grant funding are more than $1,000,000. There was a discussion about long lag times for outstanding grant payments. Mike said that he is working on it, but some delays are due to the overwhelming amount of paperwork required to process grants. Matt suggested hiring someone to assist with the workload and to offset these processing expenses with a fee passed on to customers. Mike will talk to the mitigation team to discuss the idea.

Mike anticipates that there will be some end of year expenses including the Pinnacle audit, approximately $30,000, and around $60,000 in crew supplies. After discussion, it was agreed that the crew purchases will be delayed until the first quarter of 2026.

2026 Budget: Chief Benson distributed a corrected budget projecting a slight shortfall due to property tax loss because of a reduction in assessment valuation.

Chief commented that he has a meeting on the 18th regarding future apparatus expenditures. The $200,000 shown in the budget allows for a potential lease purchase, which he suggested should be a Type 3.

Bob Loveman has made two recommendations: In item 9, add detail to the fire chief compensation so that it appears in the final budget, and add both the grant revenue and expense to the budget for the recently awarded BOCO Grant for $220,000.

Matt moved to approve the Boulder Mountain Fire Protection General Operating District's Resolution to Adopt Budget 2025-02, and the Boulder Mountain Fire Protection

Water Supply Sub-District's Resolution to Adopt Budget 2025-02. Seconded by Marcus and approved, unanimous.

Chief Report: Chief Benson reported that legal counsel, Dino Ross, recommended finding a PR firm to campaign for a mill levy increase to help offset future property tax deductions and to gain voter approval for keeping excess revenue currently restricted by the TABOR Act. Matt suggested that Carolyn be included in the discussion. Chief will reach out to Dino to get information on a timeline for filing for mill levy Increase.

Trucks are in good shape, but 4341 is out of service with approximately $4,000 in repairs. The contract for the county ambulance service will expire soon. There is a meeting next week about the situation and Mike will provide an update. The $344,000 request for 1B funding was reduced to $220,000.

Chief Benson discussed the old Pine Brook Hills fire code that was on the website with Dino and was informed that the codes are only relevant in the Pine Brook Hills part of the district. Chief Benson recommended that BMFPD should follow the Boulder County resiliency code and only make amendments where necessary. The Board will have to rescind the Pine Brook Hills code and vote to implement the Boulder County adopted code. Pine Brook Hills can adopt separate codes in their community standards if they want to maintain the old codes.

Meeting Notices and Scheduling
Next BOD meeting is at Station 1 on January 12, 2026, at 1600.

Adjournment: Rob moved to adjourn the public meeting at 1750 hours. Seconded by Marcus and approved; unanimous. Upon motion by Rob and seconded by Matt, the Board unanimously agreed to convene in executive session to discuss personnel and compensation matters.

Respectfully submitted,
Katy Fassett

Approved _____ Date _____