

**Boulder Mountain Fire Protection District
Minutes of the Board of Directors Meeting
Monday, June 9, 2025 @ 1600, Station 2**

Call to Order: 1604 hours by Bob Loveman

BOD Attendees: Bob Loveman (President), Rob Quinn (Vice President), Katy Fassett (Secretary), Nick Molé (Treasurer), Matt Struzziero, Marcus Taekla, Stasi York,

Excused Absent: None

Other Attendees: Chief Benson, Mike Palamara

Public Attendees: David Green, CPA, Green and Associates LLC

Meeting Minutes: Bob Loveman moved that the minutes of the May 12, 2025 meeting be approved. Seconded by Rob Quinn and approved, unanimous.

2024 Audit: Independent auditor David Green, CPA, presented the results of the draft report for the 2024 audit. David found no material weakness in controls and that all information was provided in a timely and cooperative manner. Mr. Green went over all aspects of the audit and answered questions. Nick Molé had an issue with mitigation recording showing a loss when it actually made money. David explained some coding differences that lump mitigation and dispatch together, which cause the discrepancy. In the future, Nick will work with Mike to resolve these issues with coding in the new bookkeeping system.

David did report one budget violation where expenses were reported higher than budgeted. This issue has been corrected going forward. The board will amend the 2025 budget in September if the expenses exceed the budget.

Reports

Treasurers Report: Nick Molé reported that financials have been submitted showing receipt of some additional property tax receivables and year-to-date expenses for \$750,000. He anticipates higher expenses during the summer months due to increased mitigation crew output, with revenues expected to catch up later from receivables. This will result in diminished cash reserves, but we are in a good cash position to absorb the expenses.

ERT Update: Mike Palamara reported that he is working on personnel reports, billing, and transition to the new bookkeeping system. He anticipates that the issues resulting from the billing conversion should be remedied sometime in July. He updated the board that the one crew member on the injury list is recovering well from shoulder surgery and on light duty through late summer. With the volume of rain, there are no local fire incidents to report; however, it has not impacted mitigation crew productivity, and they are working through the backlog quickly. Also, with national fire needs diminished, 4333

has not been out of district since April 30th. Grant funding is complete for 2025, with part of 2026 funded. Mike is currently working on 2027 and 2028 grant applications and is not concerned that we'll run out of work.

While the Chief is attending to some personal matters, Mike will need to allocate some duties to other members. As a result of this situation, Mike has requested that approximately \$50,000 be made available. He will provide a list of what needs to be covered, how much time each task will take, and identify who will fill the roles. This will be a short-term, in-house, non-committal period that will run throughout 2025. Matt requested a temporary org chart to keep track of who is doing what.

Chief Update: Chief Benson reported that the apparatus is overall in good shape. 4332 requires a new compressor. Pump tests are scheduled on major apparatus, as well as hose testing. The Chief advised the board that he is attending to some personal matters and will occasionally need to work from home.

Matt recommended that local agencies consider meeting to brainstorm future 1B grant opportunities in the fall. Bob is working on a long-term capital plan and has asked the Chief to consider what makes sense for BMFPD, taking into account resources in the local districts.

New Business

Election of Officers: Current officers Bob Loveman, President, Katy Fassett, Secretary, Nick M Molé, Treasurer, and Matt Struzziero, Assistant Treasurer, agreed to serve another term in their current positions. Inasmuch as Paul Domich has termed out as Board Member and Vice President of the Board, Rob Quinn agreed to step in and serve as Vice President for the coming term. Matt Struzziero moved to reelect Bob Loveman, Katy Fassett, Nick Molé, and Matt Struzziero to serve another term as officers of the Board, and to elect Rob Quinn to serve as Vice President of the Board. Seconded by Bob Loveman and approved, unanimous.

Old Business

ABA State Requirements: Paul Domich will investigate the necessary compliance details and determine the required actions to take before the deadline of July 1st. A cost analysis will determine which websites can be maintained.

Meeting Notices and Scheduling

The next BOD meeting is at Station 1 on July 14, 2025, at 1600.

Adjournment: Rob Quinn moved to adjourn the meeting at 1740 hours. Seconded by Nick Molé and approved, unanimous.

Respectfully submitted,
Katy Fassett

Approved _____ Date _____